



Quaid-e-Azam Solar Power (Pvt.) Limited

TENDER DOCUMENT

Provision of Security Services For Quaid-e-Azam Solar Power (Pvt) Ltd.

**MANAGER HR/admin Quaid-e-Azam Solar Power
(Pvt.) Ltd., 3rd Floor, 83-A, E/1,
Main Boulevard, Gulberg-III, Lahore.**

QUAID-E-AZAM SOLAR POWER (PVT) Ltd.

TORs of SECURITY TENDER

Quaid-e-Azam Solar Power (Pvt.) Ltd (QASPL) invites sealed bids from reputable firms for security services at the site of its power generation plant in Bahawalpur and Head Office premises in Lahore. The company will use least cost based selection and single stage two envelope method of selection of Security Company under the Punjab Procurement Rules 2014.

Technical bid and Financial bid will be separate in sealed envelope to be submitted to the company. Companies meeting technical criteria will be eligible to participate in financial bid opening.

General Criteria:

1. Registration Certificate of Punjab Home Department to be eligible to provide security services.
(Copy of valid NOC)

2. Minimum 5 years of experience as a security service provider. (certificate of incorporation)

Specific Criteria:

3. Minimum of 200 currently deployed security guards. (list of deployment to be attached)

4. Currently employed as security service provider at a minimum of three (3) Government / Semi Government / Large Scale Companies as on last date submission (Documentary Prof / Latter be attached).

5. Security Services provider of minimum 01 chines company / engineers / citizens in Pakistan. (letter of company to be attached)

6. Registered entity for Income Tax (FBR) and GST with Punjab Revenue Authority (PRA). (copy of the certificate to be attached)

Guards Requirement:

7. Sixty Three (63) securities personal will be deployed at the project site in Bahawalpur and another three (3) At the Head Office in Lahore. (However upon one month notice number of guard may be increase or decrease but not more than 15% of above requirement).

8. The break-up of the security personnel to be provided is a follows:

Project Site Bahawalpur

Officer (S) - 1

Supervisors - 7

Guards - 49

Guards for Guest House Bahawalpur - 3

Vehicle 4x4 - 1 Double cabin (Specifically Toyota Vigo / Revo Model 2019 or above

3x Guard/Licensed driver also included in 52 guards

Head Office

Security guards - 3

9. All security personnel to be provided to be ex Armed Forces /Retired Police officers/Rangers.

Duty Timings

10. No guard is allowed to perform duty more than 08 hours in a day. (24hrs)

11. 10% relievers will be available. If a guards on leave or in emergency, 63 guards/security personnel will be performing duties. No double shift will be allowed due to the leave of any guard.

12. Maximum permissible age limit of security personnel to be deployed will be 50 years.

Bid Specific Requirements:

13. The tenure of the contract will be 1 year (Extendable for 02 years with the mutual consent of both parties)
14. Bids must be accompanied by a bid security of not less than Rs. 667,500/- (1.5% of estimated procurement of Rs.44,500,000/-) in the shape/form of pay order/bank draft in favor of Quaid-e-Azam Solar Power (Pvt.) Limited Company. The bid security instrument shall be valid for at least 90 days.
15. The contractor must provide reliever / replacement within two (02) hours from shift starting time, in case a security guard does not show up at work any day. In case of non-compliance to the above clause, appropriate deductions will be made from the contractor's monthly bill as per rates agreed upon in the subject contract agreement.
16. All prices must be quoted in Pak. Rupees and should be inclusive of taxes as applicable. Quoted price must include the security services charges, boarding, lodging and related cost/ expenses of the security guards to be deployed at above provided locations. Provision of accommodation, messing and relievers will be the security company's own arrangement.
17. The quoted price will also include cost of all security personnel, equipment/ transport, weapons and ammunition as per details given at **Annex-A** and **Annex-B**
18. QAS will not be responsible for any cost or expenses incurred in connection with preparation or delivery of the Bids.
19. The quoted rates shall be valid for 90 days from opening of bids.
20. The competent authority will follow PPRA rules / guidelines in selection / rejection of bids.

Bid procedure:

21. Sealed bids of technical & financial in two separate envelopes must be submitted by 1400 hours on 16th July, 2024. The bids will be opened on the same day at 1430 hours in presence of the representative of the interested bidders.
22. Tender is also available on the website of QA Solar (Pvt.) Ltd. and Punjab Procurement Regulatory Authority (PPRA).
23. Bid will be awarded to a bidder who meets all technical criteria & has lowest financial bid.
24. The security company will pay minimum wages to Security Guards EOBI & Social Security as per Government of the Punjab Rules / Regulations. The employer (QASPL) reserves the rights to ask the security company for the evidence of compliance of Government of Punjab Rules & Regulation.
25. The Bidder should not be blacklisted by any public or private sector organization (attach an affidavit).
26. Financial quotes to be filled only **Annex - A**, don't use any cover letter or other format.

Address & Contact person for sending Bids, Obtaining Document and for any Clarification:

Manager HR/Admin
Quaid-e-Azam Solar Power (Pvt.) Ltd.
3rd Floor, 83-A, E/1, Main Boulevard, Gulberg III, Lahore.
Phone No. 042-99332261-5 Fax 042-35790366
Web address: www.qasolar.com

QUAID-E-AZAM SOLAR POWER (PVT) Ltd.**FINANCIAL QUOTES**
OUTSOURCED SECURITY GUARDS REQUIRED AT SITE & HEAD
OFFICE

Sr. No	Description of Job / Item	Total Required	Hiring Cost Per Day (PKR)	Total Hiring cost Including of all Taxes (Per Month)- PKR
1	Manager Operations (Retired Lt Col / Major from Pak Army)	1		
2	Security Supervisors (3xjcos and 4x Jcos / hawaldar)	7		
3	Security Guards Site office Bahawalpur	52		
4	Vehicle 4x4 - 1 Double cabin Model 2019 or above Modification for Quick Response Force (QRF) duty at site(Including Fuel Expense	1		
5	Security Guards - Head Office Lahore	3		
6	Motor Bikes for patrolling	4		
Total Amount per Month				

Name of Firm : _____

Address: _____

Registration No. (Home department): _____

NTN : _____

Contact No : _____

Seal and Stamp

Name _____

Signature _____

QUAID-E-AZAM SOLAR POWER (PVT) Ltd.

Detail of equipment & weapons

1	Type of weapons with quantity of ammunition	a. 16 x .222 / .223 Rifles with 90 Rounds per weapon. Weapons will be replaced in case of any breakage or fault on the same day. b. 4 x Pistols / Revolvers
2	Additional Details / Complimentary Facilities etc.	a. 15 x Wireless Sets with base station for Effective communication. b. 7 x additional weapons (Rifles / Pistols) (33%) to maintain reserve in order to meet any eventuality c. Additional 10 x rounds per weapon & pistols. d. Torches, whistles & metal Detectors as per requirement. e. Firing practice after every 6 Months.

Name of Company : _____

Address: _____

Registration No (Home Department) : _____

NTN : _____

Contact No. : _____

Seal and Stamp

Name _____

Signature _____