

# **TENDER DOCUMENT**

**FOR**

**Hiring of Consultancy Firm for Preparation of Design and Selection of a Contractor for Construction of Training Institute at 100MW QASPL Power Plant in Bahawalpur**



**Quaid-e-Azam Solar Power (Pvt) Ltd**

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## Section 1: Advertisement

Quaid-e-Azam Solar Power (Pvt.) Ltd.

### Hiring of Consultancy Services for the Preparation of Design and selection of a Contractor for the construction of the Training Institute at 100MW QASPL Power Plant in Bahawalpur

**Quaid-e-Azam Solar Power (Pvt.) Limited (QASP)** invites applications from eligible (as per tender document) and experienced national Consultancy Firms to provide consultancy services for preparation of Design and selection of a Contractor for Construction of Training Institute at 100 MW QASPL Power Plant in Bahawalpur. The National Competitive bidding process will be adopted as stipulated in PPRA Rules, 2014.

Sr. No	Description	Procurement No. (Unique Identification Number)	Application Submission Deadline (Date & time)	Technical Proposal Opening Date & time	Bid Security
1	Hiring of Consultancy Services for Preparation of Design and Selection of Contractor for Construction of Training Institute in Bahawalpur	QASPL/2023/TI/01	02:00 pm on September 18 <sup>th</sup> , 2023	2:30 pm on September 18 <sup>th</sup> , 2023	Rs. 20,000/- (2% of Estimated Cost 1 million)

Tender documents are immediately available after the publication of the notice. Interested participants may view the tender documents by downloading them from the QASP & PPRA website. The participant should purchase tender document from the office of the employer against an application for issuance of tender document accompanied with an original deposit slip (non-refundable fee) of Pak Rs. 500/- which should be deposited in QASP bank account No: 6580003305400036, Bank of Punjab, Lahore.

#### Terms & Conditions:

1. All Prices shall be quoted inclusive of all applicable taxes. The Prices shall be in PKR.
2. Detailed Terms and conditions are mentioned in the tender document.
3. QA Solar may reject all bids or proposals at any time prior to the acceptance of a bid or proposal.
4. The quoted rates shall be valid for 90 days from the opening of bids.
5. Late or incomplete bids shall be rejected.

[Address & Contact person for sending Bids and for any clarification:](#)

**Chief Executive Officer**

[Quaid-e-Azam Solar Power \(Pvt.\) Ltd.](#)

[3rd Floor, 83 A E/1, Main Boulevard, Gulberg III, Lahore](#)

[pm@qasolar.com](mailto:pm@qasolar.com) [projectmanagement@qasolar.com](mailto:projectmanagement@qasolar.com)

[Web Address: www.qasolar.com](http://www.qasolar.com)

[Phone: +92-42-35790363-65 Ext: 118/128](tel:+92423579036365)

## Section 2: Instructions to Firms

<b>Definitions</b>	<p>(a) “Assignment” means providing Consultancy Services for Preparation of Design and Selection of a Contractor for Construction of Training Institute at 100MW QASPL Power Plant in Bahawalpur. “Client” means the Quaid-e-Azam Solar Power (Pvt) Ltd.</p> <p>(b) “Consultant” means firm that provides the Consultancy Services to the Client under the Contract. Applicants are prohibited to form Joint Venture.</p> <p>(c) the purpose of this assignment.</p> <p>(d) “Contract” means document signed by the Parties, and all attached documents.</p> <p>(e) “Data Sheet” means such part of the Instructions to Firms used to reflect specific conditions.</p> <p>(f) “Day” means calendar day.</p> <p>(g) “Firms” means firms who wish to submit proposal in response to this tender.</p> <p>(h) “Government” means the Government of the Punjab and all its associated departments, agencies, autonomous/semi-autonomous bodies, local governments, boards, universities and similar other organizations.</p> <p>(i) “Instructions to Firms” means the document, which provides Firms with information needed to prepare their Proposals.</p> <p>(j) “LOI” means the Letter of Invitation included in the tender as Section 1 being sent by the Client to the Firms.</p> <p>(k) “Personnel” means professionals and support staff provided by the Firms or by any sub-consultant and assigned to perform the Services or any part thereof; “Foreign Personnel” means such professionals and support staff who at the time of being so provided had their domicile outside Pakistan; “Local Personnel” means such professionals and support staff who at the time of being so provided had their domicile inside Pakistan.</p> <p>(l) “Proposal” means the Technical Proposal and the Financial Proposal.</p> <p>(m) “RFP” means the Request for Proposal to be prepared by the Client for the selection of consultants, based on the Standard RFP.</p> <p>(n) “Services” means the Assignment to be performed by the</p>
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	<p>Consultant pursuant to the Contract.</p> <p>(o) “Rules” means the Punjab Procurement Rules-2014 (PPR-009) notified in Provision of Punjab Procurement Regulatory Authority Act 2009 (VIII of 2009)</p>
<b>1. Introduction</b>	<p>1.1 The Client shall select the Consultancy Firm in accordance with the Punjab Procurement Rules-2014.</p> <p>1.2 Firms are invited to submit a Technical Proposal and a Financial Proposal for Services required for the Assignment. The proposals should be in separate marked and sealed envelopes. The Proposal will be the basis for a signed Contract with the selected Firm.</p>
	<p>1.3 Firms should familiarize themselves with Assignment conditions and take them into account in preparing their Proposals.</p>
	<p>1.4 Firms shall bear all costs associated with the preparation and submission of their Proposals and finalization of Contract. The Client is not bound to accept any Proposal, and reserves the right to annul the selection process at any time prior to Contract award, without thereby incurring any liability to the Firms.</p>
<b>Conflict of Interest</b>	<p>1.5 QASPL requires that the Consultant provides professional, objective, and impartial advice and at all times, hold the Client’s interests paramount, strictly avoid conflicts with other assignments or their own corporate interests, and act without any consideration for future work.</p> <p>1.5.1 Without limitation to the generality of the foregoing, the Consultant, and any of its affiliates, shall be considered to have a conflict of interest and shall not be recruited, under any of the circumstances set forth below:</p>
<b>Conflicting activities</b>	<p>(i) A firm that has been engaged by the Client to provide goods, works or services other than consulting services for a project, and any of its affiliates, shall be disqualified from providing consulting services related to those goods, works or services. Conversely, a firm hired to provide consulting services for the preparation or implementation of a project, and any of its</p>

	<p>affiliates, shall be disqualified from subsequently providing goods or works or services other than consulting services resulting from or directly related to the firm’s consulting services for such preparation or implementation.</p>
<b>Conflicting assignments</b>	<p>(ii) A firm (including its Personnel and sub-consultants) or any of its affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the firm to be executed for the same or for another Client.</p>
<b>Conflicting relationships</b>	<p>(iii) A firm (including its Personnel and sub-consultants) that has a business or family relationship with a member of the Client’s staff who is directly or indirectly involved in any part of (i) the preparation of the Terms of Reference of the assignment, (ii) the selection process for such assignment, or (iii) supervision of the contract, may not be awarded a contract, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the QASPL throughout the selection process and the execution of the Contract.</p>
	<p>1.5.2 Firms / Consultant have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of their Client, or that may reasonably be perceived as having this effect. Failure to disclose said situations may lead to the disqualification of the firm/Consultant or the termination of its Contract.</p>
<b>Fraud and Corruption</b>	<p>1.6 The QASPL requires Firms and the Consultant participating in this Assignment to adhere to the highest ethical standards, both during the selection process and throughout the execution of the Contract. In pursuance of this policy, the QASPL:</p> <p>(a) defines, for the purpose of this paragraph, the terms set forth below as follows:</p> <p>(i) “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection process or in execution of a contract;</p> <p>(ii) “fraudulent practice” means a</p>

	<p>misrepresentation or omission of facts in order to influence a selection process or the execution of a contract;</p> <p>(iii) “Collusive practices” means a scheme or arrangement between two or more firms with or without the knowledge of the Client, designed to establish prices at artificial, noncompetitive levels;</p> <p>(iv) “Coercive practices” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract.</p> <p>(b) will reject a Proposal for award if it determines that the Firm recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract;</p> <p>(c) will sanction a Firm, including declaring the Firm ineligible, either indefinitely or for a stated period of time, to be awarded a QASPL contract if at any time it determines that the Firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a QASPL contract; and</p> <p>(d) will have the right to require Firms to permit the QASPL to inspect their accounts and records and other documents relating to the submission of proposals and contract performance, and have them audited by auditors appointed by the QASPL.</p>
	<p>1.7 Firms, their sub-consultants, and their associates shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the QASPL in accordance with the above para. 1.6. Furthermore, the Firms shall be aware of the provisions on fraud and corruption stated in the specific clauses in the General Conditions of Contract.</p>
<p><b>Only one Proposal</b></p>	<p>1.8 Firms may only submit one Proposal. If a Firm submits or participates in more than one Proposal, all such Proposals individually or mutually shall be disqualified.</p>
<p><b>Proposal Validity</b></p>	<p>1.9 The Data Sheet indicates how long Firms’ Proposals must remain valid after the submission date. During this period, Firms shall maintain the availability of professional staff nominated in the Proposal. The Client will make its best effort to complete award of Contract within this period.</p>



	<p>Should the need arise, however, the Client may request Firms to extend the validity period of their Proposals. Firms who agree to such extension shall confirm that they maintain the availability of the professional staff nominated in the Proposal, or in their confirmation of extension of validity of the Proposal, Firms may submit new staff in replacement, who would be considered in the final evaluation for Contract award. Firms who do not agree have the right to refuse to extend the validity of their Proposals.</p>
<p><b>2. Clarification and Amendment of Documents</b></p>	<p>2.1 Firms may request a clarification of any of the documents till the date indicated in the Data Sheet. Any request for clarification must be sent in writing, or by standard electronic means to the Client’s address indicated in the Data Sheet. The Client will respond in writing, or by standard electronic means (email) and will send written copies of the response (including an explanation of the query but without identifying the source of inquiry) to all Firms. Should the Client deem it necessary to amend the document as a result of a clarification, it shall do so following the procedure under para. 2.2.</p> <p>2.2 At any time before the submission of Proposals, the Client may amend the document by issuing an addendum in writing to give Firms reasonable time in which to take an amendment into account in their Proposals the Client may, if the amendment is substantial, extend the deadline for the submission of Proposals.</p>
<p><b>3. Preparation of Proposals</b></p>	<p>3.1 The Proposal (see para. 1.2), as well as all related correspondence exchanged by the Firms and the Client, shall be written in English.</p>
	<p>3.2 In preparing their Proposal, Firms are expected to examine in detail the documents comprising the tender. Material deficiencies in providing the information requested may result in rejection of a Proposal.</p>
<p><b>Technical Proposal Format and Content</b></p>	<p>3.3 The Technical Proposal shall not include any financial information. A Technical Proposal containing financial information shall be declared non responsive.</p>
<p><b>Financial Proposals</b></p>	<p>3.4 The Financial Proposal shall be prepared using the attached Standard Forms (Section 4). It shall list all costs associated with the Assignment. The Firm shall provide the Client with breakdown of remuneration rates as detailed in Form FIN-2 of Section 4.</p>
<p><b>Taxes</b></p>	<p>3.5 The Consultant shall provide services subject to all local taxes (such as: value added or sales tax or income taxes</p>

	including taxes on non-resident Foreign Personnel, duties, fees, levies) on amounts payable by the Client under the Contract.
	3.6 Consultants shall express the price of their Services in Pakistan Rupees.
<b>4. Submission, Receipt, and Opening of Proposals</b>	<p>4.1 The original Proposal (Technical Proposal and, Financial Proposal; see para. 1.2) shall contain no interlineations or overwriting, except as necessary to correct errors made by the Firms themselves. The person who signed the Proposal must initial such corrections. Submission letters for both Technical and Financial Proposals should respectively be in the format of Form TECH-1 of Section 3, and Form FIN-1 of Section 4.</p> <p>4.2 An authorized representative of the Firm shall initial all pages of the original Technical and Financial Proposals. The authorization shall be in the form of a written power of attorney accompanying the Proposal or in any other form demonstrating that the representative has been duly authorized to sign. The signed Technical and Financial Proposals shall be marked “Original”.</p> <p>4.3 The Technical Proposal shall be marked “Original” or “Copy” as appropriate. The Technical Proposals shall be sent to the addresses referred to in para. 4.5 and in the number of copies indicated in the Data Sheet. All required copies of the Technical Proposal are to be made from the original. If there are discrepancies between the original and the copies of the Technical Proposal, the original prevails.</p> <p>4.4 The original and all copies of the Technical Proposal shall be placed in a sealed envelope clearly marked “Technical Proposal” Similarly, the original Financial Proposal shall be placed in a sealed envelope clearly marked “Financial Proposal” followed by the name of the Assignment, and with a warning <b>“Do Not Open With The Technical Proposal.”</b> The envelopes containing the Technical and Financial Proposals shall be placed into an outer envelope and sealed. This outer envelope shall bear the submission address and title of the Assignment, clearly marked <b>“Do Not Open, Except In Presence Of The Official Appointed, Before Submission Deadline”</b>. The Client shall not be responsible for misplacement, losing or premature opening if the outer envelope is not sealed and/or marked as stipulated. This circumstance may constitute a case for rejecting the Proposal. If the Financial Proposal is not submitted in a separate sealed envelope duly marked as indicated above, this will constitute</p>

	grounds for declaring the Proposal non-responsive.
	<p>4.5 The Proposals must be sent to the address/addresses indicated in the Data Sheet and received by the Client no later than the time and the date indicated in the Data Sheet, or any extension to this date in accordance with para. 2.2. Any Proposal received by the Client after the deadline for submission shall be returned unopened.</p> <p>4.6 The Client shall open the Technical Proposal as mentioned in bid data sheet. The envelopes with the Financial Proposal shall remain sealed and securely stored.</p>
<b>5. Proposal Evaluation</b>	<p>5.1 From the time the Proposals are opened to the time the Contract is awarded, the Firms should not contact the Client on any matter related to its Technical and/or Financial Proposal. Any effort by Firms to influence the Client in the examination, evaluation, ranking of Proposals, and recommendation for award of Contract may result in the rejection of the Firms' Proposal.</p> <p>The Evaluation Committee, while evaluating Technical Proposals shall have no access to the Financial Proposals until the technical evaluation is concluded.</p>
<b>Evaluation of Technical Proposals</b>	<p>5.2 The Evaluation Committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria, sub-criteria, and point system specified. Each responsive Proposal will be given a technical score (St). A Proposal shall be rejected at this stage if it does not respond to important aspects of the tender, and particularly the Terms of Reference or if it fails to achieve the minimum technical score indicated in the Data Sheet.</p>
<b>Public Opening and Evaluation of Financial Proposals</b>	<p>5.3 After the technical evaluation is completed, the Client shall inform the Firms who have submitted proposals the technical scores obtained by their Technical Proposals, and shall notify those Firms whose Proposals did not meet the minimum qualifying mark or were considered non responsive to the tender and TOR, that their Financial Proposals will be returned unopened after completing the selection process. The Client shall simultaneously notify in writing Firms that have secured the minimum qualifying mark, the date, time and location for opening the Financial Proposals. Firms' attendance at the opening of Financial Proposals is optional. The opening date shall be set so as to allow interested firms sufficient time to make arrangements for attending the opening.</p> <p>5.4 Financial Proposals shall be opened publicly in the presence of the Firms' representatives who choose to</p>

	<p>attend. The name of the Firms, and the technical scores of the Firms shall be read aloud. The Financial Proposal of the Firms who met the minimum qualifying mark will then be inspected to confirm that they have remained sealed and unopened. These Financial Proposals shall be then opened, and the total prices read aloud and recorded.</p> <p>5.5 The Evaluation Committee will correct any computational errors. When correcting computational errors, in case of discrepancy between a partial amount and the total amount, or between word and figures, the formers will prevail. In addition to the above corrections, as indicated under para. 3.6, activities and items described in the Technical Proposal but not priced, shall be assumed to be included in the prices of other activities or items. In case an activity or line item is quantified in the Financial Proposal differently from the Technical Proposal, (i) if the Time-Based form of contract has been included in the tender, the Evaluation Committee shall correct the quantification indicated in the Financial Proposal so as to make it consistent with that indicated in the Technical Proposal, apply the relevant unit price included in the Financial Proposal to the corrected quantity and correct the total Proposal cost, (ii) if the Lump-Sum form of contract has been included in the tender, no corrections are applied to the Financial Proposal in this respect.</p> <p>5.6 The lowest evaluated Financial Proposal (Fm) will be given the maximum financial score (Sf) of 100 points. The financial scores (Sf) of the other Financial Proposals will be computed as indicated in the Data Sheet. Proposals will be ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal; P = the weight given to the Financial Proposal; T + P = 1) indicated in the Data Sheet: <math>S = St \times T\% + Sf \times P\%</math>. The firm achieving the highest combined technical and financial score will be invited for negotiations.</p>
<p><b>6. Negotiations</b></p>	<p>6.1 The negotiations may be conducted as per PPRA Rules 2014. The invited Firm will, as a pre-requisite for attendance at the negotiations, confirm availability of all Professional staff. Failure in satisfying such requirements may result in the Client proceeding to negotiate with the next-ranked Firm. Representatives conducting negotiations on behalf of the Firm must have written authority to negotiate and conclude a Contract.</p>
<p><b>Conclusion of the negotiations</b></p>	<p>6.2 Negotiations will conclude with a review of the draft Contract. To complete negotiations the Client and the Firm will initial the agreed Contract. If negotiations fail,</p>

	the Client will invite the Firm whose Proposal received the second highest score to negotiate a Contract.
<b>7. Award of Contract</b>	<p>7.1 After completing negotiations, the Client shall announce the results on PPRA and QASPL website as per Rule 37 of Punjab Procurement Rules, 2014 and promptly notify all Firms who have submitted proposals. After 10 days of announcement of result the Client will award the Contract to the selected Firm, the Client shall return the unopened Financial Proposals to the unsuccessful Firms.</p> <p>7.2 The Consultancy Firm is expected to commence the assignment on the date and at the location specified in the Data Sheet.</p>
<b>8. Confidentiality</b>	8.1 Information relating to evaluation of Proposals and recommendations concerning awards shall not be disclosed to the Firm who submitted the Proposals or to other persons not officially concerned with the process, until the announcement of evaluation report. The undue use by any Firm of confidential information related to the process may result in the rejection of its Proposal and may be subject to the provisions of the Consultant Selection Guidelines relating to fraud and corruption.

## Data Sheet

Paragraph Reference	
1.1	Name of the Client: <b><u>Quaid-e-Azam Solar Power (Pvt.) Ltd (QASPL)</u></b> Method of selection: <b><u>Least Cost Basis</u></b>
1.2	Financial Proposal to be submitted together with Technical Proposal separately in sealed envelope: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Name of the assignment is: Hiring of Consultancy Firm for Construction of Rooms Around Inverter and Box Transformer at 100MW Power Plant in Bahawalpur and “Client” means the Quaid-e-Azam Solar Power (Pvt) Ltd.
1.3	A pre-proposal conference will be held: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
1.9	Proposals must remain valid for a period of <b>90</b> days after the submission date.
3.6	Firm to state financial proposal in the national currency i.e PKR: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
4.2	Firm must submit the 1 <b>original</b> Technical Proposal, and 1 <b>original</b> of the Financial Proposal.
4.5	The Proposal submission address is: <b>Chief Executive Officer</b> 3rd Floor, 83 A E/1, Main Boulevard, Gulberg III, Lahore Phone: +92 99332261-65 Fax 042-35790366 Email: pm@qasolar.com; am.audit@qasolar.com Proposals must be submitted no later than the following date and time: <b>18th September 2023 by 02:00 pm PST.</b>
4.6	The Technical Proposal shall be opened on the following date and time: 18 <sup>th</sup> <b>September 2023 by 02:30 pm PST.</b>

### Evaluation Criteria

Sr. No.	Mandatory Requirements	Yes/No
1	Registration with SECP/Registrar of Firm or any other department recognized by Government of Pakistan	Must Meet
2	No of Years in Business (Minimum 2 Years)	Must Meet
3	Registration with FBR	Must Meet
4	Registration with PRA	Must Meet
5	Registration with Pakistan Engineering Council or the relevant authority of Government of Pakistan	Must Meet
6	At least 2 Consultancy assignments completed by the applicant (Copy of Satisfactory Project Completion Certification issued by the client are to be attached)	Must Meet
7	Affidavit regarding Non-Blacklisting from any public and private institution	Must Meet
8	Active Taxpayer	Must Meet
9	<p>Team:</p> <ul style="list-style-type: none"> <li>• Civil Engineer/Architect (With a minimum of 05 years of relevant experience of designing buildings)</li> <li>• Electrical Engineer (With a minimum of 05 years of relevant experience in Electrical/Solar Lab designs)</li> <li>• Procurement/Contract Specialist (With a minimum of 05 years of relevant experience)</li> <li>• Cost Estimation Expert (With a minimum of 05 years of relevant experience)</li> </ul> <p>Detailed CVs of the above-mentioned professionals to be submitted along with the bid</p>	Must Meet

## **Section 3: Technical Proposal - Standard Forms**

Refer to Reference Paragraph 4.2 of the Data Sheet for format of Technical Proposal to be submitted, and paragraph 3.3 of Section 3 of the tender for Standard Forms required and number of pages recommended.

TECH-1 Technical Proposal Submission Form



## Form TECH-1 Technical Proposal Submission Form

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[Location, Date]

To: [Name and address of Client]

Dear Sir,

We, the undersigned, offer to provide Consultancy Services for “Preparation of Design and Selection of a Contractor for Construction of Training Institute” in accordance with your Tender Document dated [Insert Date] and our Proposal. We are hereby submitting our Proposal, which includes this Technical Proposal, and a Financial Proposal sealed under a separate envelope<sup>1</sup>.

We are submitting our Proposal in association with: [Insert a list with full name and address of each associated Firm]<sup>2</sup>

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

If contract negotiations are held during the period of validity of the Proposal, i.e., before the date indicated in Paragraph Reference 1.9 of the Data Sheet, we undertake to negotiate on the basis of the proposed staff. Our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations.

We undertake, if our Proposal is accepted, to initiate the consulting services related to the assignment not later than the date indicated in Paragraph Reference 4.6 of the Data Sheet.

We understand you are not bound to accept any Proposal you receive. We remain,

Yours sincerely,

Authorized Signature [In full and initials]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name Firm: \_\_\_\_\_

Address: \_\_\_\_\_

## **Section 4: Financial Proposal - Standard Forms**

Financial Proposal Standard Forms shall be used for the preparation of the Financial Proposal according to the instructions provided under para. 3.4 of Section 3. Such Forms are to be used whichever is the selection method indicated in para. 4 of the Letter of Invitation.

Fin 1: Financial Proposal Submission Form

Fin 2: Summary of Costs

## FORM FIN-1 FINANCIAL PROPOSAL SUBMISSION FORM

---

[Location, Date]

To: [Name and address of Client]

Dear Sir,

We, the undersigned, offer to provide for “Consultancy Services for Preparation of Design and selection of a Contractor for Construction of Training Institute” in accordance with your RFQ Document dated [Insert Date] and our Technical Proposal. Our attached Financial Proposal is for the sum of [Insert amount(s) in words and figures<sup>1</sup>]. This amount is inclusive of the taxes.

Our Financial Proposal shall be binding upon us up to expiration of the validity period of the Proposal, i.e. before the date indicated in Paragraph Reference 1.9 of the Data Sheet.

No commissions or gratuities have been or are to be paid by us to agents relating to this Proposal and Contract execution.

We understand you are not bound to accept any Proposal you receive. We remain,

Yours sincerely,

Authorized Signature [In full and initials]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name Firm: \_\_\_\_\_

Address: \_\_\_\_\_

## FORM FIN-2 SUMMARY OF COSTS

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Item	Costs
	Pak Rupees
Consultancy Services for Preparation of Design and Selection of a Contractor for Construction of Training Institute at 100MW QASPL Power Plant	
Out of Pocket Expense	
Total Costs of Financial Proposal including all applicable taxes	

**Note: Financial Cost is inclusive of all applicable taxes, duties, out-of-pocket expenses and traveling expenses.**

## **Section 5: Deliverables**

Deliverable of the assignment are as under:

- Inception Report
- Physical Survey Report
- Detailed Design of the Training institute Containing Floor Plans and Elevations
- 3D Animation of the Design in CD
- RFP for hiring of Contractor
- Detailed Evaluation report of Bids received
- Preparation of Contract for The Contractoe

## Section 6: Payment Milestones

<b>Sr No.</b>	<b>Milestone</b>	<b>Percentage Amount</b>
01	Submission of Inception Report	10%
02	Upon Submission of the Physical Survey Report	10%
03	Upon Submission of the Draft Design	10%
04	Upon Submission of Finalized Design	10%
05	Upon Submission of 3D Animation	10%
06	Submission and Approval of RFP Document for Hiring of the Contractor	10%
07	Submission of Detailed Evaluation Report of the bids received for Hiring of Contractor	20%
08	Upon Submission of the Contract Document for the Hiring of the Contractor	20%

### Estimated Budget

PKR 1.0 million (Inclusive of all applicable Taxes)

## Section 7: Non-Blacklisting Affidavit

### Affidavit for Non-Blacklisting (To be printed on PKR 100 Non-Judicial Stamp Paper)

#### Template for Affidavit

It is hereby solemnly confirmed and declared that M/s -----  
---, is declaring on oath that the Applicant:

- is not in bankruptcy or liquidation proceedings;
- has *never* been declared ineligible/blacklisted by Government / Semi-Government / Agency or Authority or any employer till date due to the any reasons
- is not making any misrepresentations or concealing any material fact and detail;
- has not been convicted of, fraud, corruption, collusion or money laundering;
- is not aware of any conflict of interest or potential conflict of interest arising from prior or existing contracts or relationships which could materially affect its capability to comply with its obligations; and
- does not fall within any of the circumstances for ineligibility or disqualifications

(Stamp of Company)

(Signatures of Authorized Rep)

\_\_\_\_\_  
Company Name

Attestation by Oath Commissioner and/or Notary Public

NOTE: In case of involvement of applicant / bidder in any litigation or arbitration, current status or the proof of dispute resolution along with the history of litigation / arbitration for last ten years on Litigation History Form (See Annexures) shall be provided with the application / bid.