



QUAID-E-AZAM SOLAR POWER (PVT) LTD.



JOB OPPORTUNITIES

Quaid-e-Azam Solar Power Pvt. Ltd (QA Solar), wholly owned by the Government of Punjab, intends to develop a series of large-scale solar power projects in the province of Punjab. We require the services of professionally sound candidates for the following positions.

1. Assistant Manager Admin

A seasoned professional to support the Administrative affairs of the company.

Responsibilities and skills:

- Responsible for administration and discipline in the Company
- Interpret rules and regulations for service matters.
- Possess good knowledge and experience in office administration matters.
- Should possess knowledge of public procurement.
- Should possess computer skill in MS Office package.
- Should possess knowledge of human resource management.

Qualifications: Bachelor's degree from HEC-recognized university with at least 3 years of relevant experience.

2. Assistant Manager Technical

An ambitious graduate with an aptitude for solar electricity and renewable energy projects is required.

Responsibilities and skills

- Knowledge of solar electricity technology
- Coursework in electrical power engineering
- Hands-on experience in electrical power projects
- Knowledge of PV Syst and relevant solar simulation softwares
- Excellent verbal and written communication skills
- Advanced proficiency in Microsoft Office and other computer skills
- Frequent visits to project site

Qualifications: Bachelors Degree in Electrical Engineering from HEC Recognized University, Masters and experience in the field of renewable energy will be preferred. The candidate should be PEC Registered.

2. Naib Qasid

Positions: Multiple

Qualification: Matric, Experience as an Office Boy shall be preferred.

Age Limit: 30 Years

Market based Salary will be given.

The applications must reach at the following address no later than 15 days from the date of publication of advertisement. Only Short listed candidates will be called for interview. Only Complete applications will be considered. The last date for submission of Applications is 20th September 2014.

Application (cover letter, detailed resume, copy of CNIC, copies of academic degrees) should be submitted to:

Manager Admin, Quaid-e-Azam Solar Power (Pvt.) Ltd.

3rd Floor, 83-A/ E-1, Main Boulevard, Gulberg III, Lahore.

(Please clearly mark the envelope for the position applied for)