

Quaid-e-Azam solar power (Pvt.) Ltd.



Quaid-e-Azam Solar Power (Pvt.) Limited

Procurement No. 2020/Tech-005

Tenure of Consultancy: Twelve (12) Months

EXPRESSION OF INTEREST (EOI)

**Pre-qualification / Shortlisting of Consulting Companies having expertise in
Power, Energy, and Renewable Energy (Solar Projects)**

**INDEPENDENT COMPLIANCE AUDITING SERVICES FOR SUPERVISION
OF O&M WORKS**

DEADLINE: 5th of November, 2020

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Advertisement

Quaid-e-Azam Solar Power (Pvt.) Ltd.

REQUEST FOR EXPRESSION OF INTEREST

Procurement No. 2020/Tech-005

(Hiring of Independent Compliance Auditing Services)

Quaid-e-Azam Solar Power (Pvt.) Ltd, "Company" owned by Government of Punjab has established first utility scale Solar Power plant of 100MWp-DC capacity of Pakistan with an EPC & O&M cost of **USD 215 Million** through M/s TBEA Xinjiang Sunoasis "Contractor".

Company and Contractor jointly require the services of Consultants for the purpose of **Independent Compliance Auditing Services** as per the provisions of EPC and O&M Agreement.

Estimated Budget: PKR 4.5 Million (inclusive of all Taxes)

Assignment Duration: 12 Months

Sealed Expressions of Interest (EOIs) are invited from recognized and experienced Companies for carrying out the said services. The Companies, Consortium, Joint-Ventures should be registered as active Tax Payer and must provide proof of registration with SECP and Pakistan Engineering Council in the relevant category. The entities meeting the mandatory eligibility criteria as per clause 5, 6 & 7 of EOI document shall be allowed to participate.

The EOI documents can be obtained from the below-mentioned address at a price of PKR 500/-. The duration of the contract will be initially for one year.

Complete **signed** EOI documents shall be submitted on the prescribed forms up to **05-November-2020** by **2:30** pm in the Company's Head office (Address is mentioned below).

EOI submittals shall be opened on the same day at 3:00 p.m. in the presence of the representative of the companies who may wish to attend. The initial screening of EOI applications shall be carried out as per the check-list provided in the PQD and complete EOIs shall be retained for evaluation.

Delayed and incomplete EOIs will not be accepted.

The list of pre-qualified companies after evaluation of EOI documents shall be uploaded on website of Company and PPRA.

Email: projectmanagement@qasolar.com, dmproject@qasolar.com

Website: www.qasolar.com

Address & contact person for sending EOIs, Obtaining PQDs and for any Clarification:

Chief Executive Officer

Quaid-e-Azam Solar Power (Pvt.) Ltd.

3rd Floor, 83 A E/1, Main Boulevard, Gulberg III, Lahore.

Phone: 042-99332261-5 Ext: 118

DISCLAIMER

This Prequalification Document is provided to the recipient solely for use in preparing and submitting applications for prequalification in connection with the hiring of Technical Consultancy (**Independent Compliance Auditing Services**) for 100MW Quaid-e-Azam Solar Power (Pvt) Limited. This Prequalification Document is being issued by QASP solely for use by Prospective Technical Consultancy (**Independent Compliance Auditing Services**) in considering the Assignments enumerated hereunder.

Unless expressly specified otherwise, all capitalized terms used herein shall bear the meaning ascribed thereto in the Definitions of this Prequalification Document.

The evaluation criteria have been laid down for the purpose of pre-qualification of the Technical Consultancy (**Independent Compliance Auditing Services**). QASP or its affiliates, nor its consultants, advisors, employees, personnel, agents, make any representation (expressed or implied) or warranties as to the accuracy or completeness of the information contained herein, or in any other document made available to a person in connection with the tendering process for the Assignment and the same shall have no liability for this Prequalification Document or for any other written or oral communication transmitted to the recipient in the course of the recipient's evaluation of the Assignment. QASP, nor its employees, personnel, agents, consultants, advisors and contractors etc. will be liable to reimburse or compensate the recipient for any costs, fees, damages or expenses incurred by the recipient in evaluating or acting upon this Prequalification Document or otherwise in connection with the Assignment as contemplated herein.

The Prequalification applications submitted in response to this Prequalification Document by any of the Prospective Applicants shall be upon the full understanding and agreement of any and all terms of this Prequalification Document and such submission shall be deemed as an acceptance to all the terms and conditions stated in this Prequalification Document.

Any Prequalification Applications in response to this Prequalification Document submitted by any of the Prospective Applicants shall be construed based on the understanding that the Prospective Applicants have done a complete and careful examination of this Prequalification Document and have independently verified all the information received from QASP (including from its employees, personnel, agents, consultants, advisors and contractors etc.).

This Prequalification Document shall neither constitute a solicitation to invest, or otherwise participate, in the Assignment, nor shall it constitute a guarantee or commitment of any manner on the part of QASP that the Assignment will be awarded. QASP reserves its right, in its full discretion, to modify the Prequalification Document and/or the Assignment at any time to the fullest extent permitted by law, and shall not be liable to reimburse or compensate the applicant for any costs, taxes, expenses or damages incurred by the applicant in such an event.

1. Introduction

Quaid-e-Azam Solar Power (Pvt.) Ltd. (hereinafter referred to as the "Client") is a company owned by Government of The Punjab. The Client has established a 100MW Solar PV power plant at Bahawalpur, Punjab.

Quaid-e-Azam Solar Power (Pvt.) Limited is the first ever utility scale solar power plant in the country. It aims to initiate solar energy programs and research projects with respect to Solar Energy power generation plants. We, at Quaid-e-Azam Solar, seek to achieve socio economic prosperity and sustainability for the nation, for the planet, for a better tomorrow.

2. Objective

At the outset, QASP intends to pre-qualify the Prospective Applicants who will submit applications as per provisions of this PQD. All applications will be evaluated based on pre-defined evaluation criteria given herein. Only Prequalified consultants will take part in further process for hiring ICA Services for the said purpose. As such, Request for Proposal (RFP) will only be issued to the Pre-Qualified Consultants.

Prospective Applicants

The Prospective Applicant should be a company/Consortium/JV/legal entity. This Prequalification Document (PQD) is addressed to all persons having requested it in accordance with the Expression of Interest published in print media and on the websites of QASP and PPRA Punjab i.e. www.qasolar.com and www.ppra.punjab.gov.pk.

3. Scope of Work

The Scope of work of the Consulting Company shall, inter alia, include:

- i. To review and ensure the Calibration of Pyranometers in terms of EPC and O&M Agreement.
- ii. Independent Audit of the performance of Employer and Contractor.
- iii. To check the pyranometers on daily basis for purpose of accurate PR determination.
- iv. To review the Down Time requests by TBEA and approve the same after thorough confirmation.
- v. To make independent and impartial determinations for the technical disputes between QASP and TBEA.
- vi. To deliver Monthly independent Technical Audit report of O&M Services.
- vii. To deliver Quarterly/Annual report determining the Performance Ratio (PR) and Liquidated Damages.

For Further details of Deliverables and TORs of Independent Compliance Auditor, Please refer to **ANNEX-A**

4. General Instructions

- i. Applicants' eligibility for Pre-qualification shall be evaluated on the basis of the criteria set out in Clause 5, 6 & 7 regarding their qualifications, relevant experience and past performance, capabilities with respect to personnel, equipment, and plant, financial position, and appropriate managerial capabilities as demonstrated by the Applicant's responses in the Application Form attached as **ANNEX-B** along with all forms from **ANNEX-B/1 to B/10** annexed with this document. QASP

reserves the right to waive minor deviations, if these do not materially affect the capability of an applicant to perform the contract and substance of this PQD. In case of a Joint Venture (JV) the experience & resources of a JV shall collectively be considered. For the sake of clarity, it is specified that any collaboration between different legal entities/ persons (by whatever name called including but not limited to a joint venture, partnership, consortium etc.) shall receive the same treatment as provided in the case of a JV in this clause.

- ii. Applicant must authorize an individual as a signatory for this application and throughout the process. (See ANNEX-B/9)
- iii. An applicant may provide alternative proof of credit-worthiness in the form of credit rating from a reputable credit-rating agency acceptable to the QASP (such as Moodys, S&P, Fitch etc.)
- iv. Joint Venture:
 - A. Details of Partners of JV to be carefully filled in **ANNEX-B/2**
 - B. Any Joint Venture must comply with the following minimum qualification requirements:-
 - a) Lead partner of a JV shall meet 100% of the qualifying financial and technical criteria given above.
 - b) A duly executed signed copy Contract of JV or consortium with the Lead Company shall be provided.
 - C. Any change in the corporate structure or constituent documents of a prequalified JV after prequalification, shall be subject to the written approval of the QASP prior to the deadline for submission of EOI. Such approval may be denied if:-
 - a) Partner(s) withdraw from a JV and remaining partners do not meet the qualifying requirements;
 - b) The new partners to a JV are not qualified individually or as another JV; or
 - c) In the opinion of the QASP, a substantial reduction in competition would result.
 - D. The prequalification application shall be signed by an authorized signatory on behalf of all members in a JV/Consortium so as to legally bind all partners, jointly and severally, and any application shall be submitted with a copy of the JV/Consortium agreement providing the joint and several liabilities with respect to the contract.
 - E. The prequalification of a JV/Consortium shall not necessarily prequalify any of its partners/stakeholders individually or as a partner in any other JV or association. In case of dissolution of a JV, each one of the constituent companies may prequalify if they meet all the prequalification requirements and any partner of JV has requested/shall request for the same and then his prequalification shall be subject to the written approval of the QASP.
- v. Updating Prequalification Information

Applicant shall be required to update the financial and technical information used for prequalification at the time of submitting their EOI, to confirm their continued compliance with the Prequalification Criteria and verification of the information provided at the time of prequalification. An EOI shall be rejected if the Applicant's qualification thresholds are no longer met at the time of application.

- vi. Other Factors
- A. Prospective Applicants qualifying as per the Pre-qualification Criteria herein may participate only in one EOI for the project. If a Prospective Applicant submits more than one EOI for the project, singly or as part of a collective venture, all EOI, which include that applicant, will be rejected.
- B. QASP reserves the right to:
- a) Cancel the prequalification process and reject all applications.
 - b) Reject all EOI or proposals at any time prior to the acceptance of a PQD or proposal.
- vii. The procuring agency shall upon request communicate to any applicant, the grounds for its rejection of all EOI or proposals, but shall not be required to justify those grounds.
- viii. The procuring agency shall incur no liability, solely by virtue of rejecting all EOI prior acceptance, towards the applicants.
- ix. The applicants shall be promptly informed about the rejection of the EOI.
- x. The process will be governed by Punjab Procurement Rules, 2014 (the "PPR 2014"), as amended from time to time and instructions of the QASP received during the completion of the process. PPR 2014 may be obtained from PPRA's website <http://www.ppra.punjab.gov.pk>. Moreover, in case of any ambiguity, the whole PQD shall be construed and interpreted in line with PPR 2014. The applicants shall be required to comply with all laws of Islamic Republic of Pakistan including PEC laws and regulations.
- xi. Prequalification documents may be obtained from the office of the Chief Technical Officer QASP, 3rd Floor, 83A - E/1, Main Boulevard, Gulberg III, Lahore, Pakistan physically or a request may be sent to dmproject@qasolar.com for an electronic copy of the same at the **Payment of PKR 500/- (Non-Refundable)**.
- xii. The applicants must respond to all questions and provide complete information as advised in this document. Failure or omission to provide the aforementioned essential information may result in disqualification of the applicant.
- xiii. The Prospective Applicants and its associate, if any, must submit complete information as per PQD to QASP by the Due Date. EOI received after the due date will be rejected;
- xiv. Annual Audited statements of Accounts for the last three years of the Consultant duly audited by the applicable auditing entity with respect to their Paid-up Capital.
- xv. Applicants and its associates (if any) must be registered with Income Tax Authorities and a copy of National Tax Number must be submitted with EOI.
- xvi. QASP will evaluate the Prequalification Applications as per evaluation criteria provided hereunder and will prepare a shortlist of the Prequalified Independent Compliance Auditor as per PPR 2014. Request for Proposal (RFP) shall only be issued to the shortlisted/Prequalified consultants to submit Technical and Financial Proposals.
- xvii. Applicant along with the joint venture partners (if any) shall provide the information about any litigation or arbitration resulting from contracts executed in last five years or currently under execution. Details to be provided in format given in **ANNEX-B/10**
- xviii. QASP may confirm the status of the Partners, Directors, and owners for the sake of conflict of interest before its inclusion in the short-list. For this purpose, the applicants should be required to provide this information in specific terms and any misrepresentation shall be made a ground for rejection. Prospective Applicants may note that in case of their selection, any such links, if detected

during the currency of their contract, would be reported to the relevant Authority and PPRA for cancellation of their registration/license leading to their blacklisting.

- xix. QASP will not reimburse any cost or expenses incurred in connection with the preparation or delivery of the EOI or visits to any office or site.
- xx. QASP shall be under no obligation to return any EOI or supporting materials submitted by the Applicants.
- xxi. Any misinformation, false and forged statement will lead to disqualification from Pre-Qualification and any other action as per Laws.
- xxii. No Part of the work can be outsourced to any Sub-Contractor
- xxiii. The term of consultancy agreement shall be One year.

5. Company Detail

Company should provide its detail as per **ANNEX-B/1**.

6. Eligibility Criteria

Following are the details on the basis of which Company will be shortlisted:

i. Pre-Requisite

- a. Foreign Companies must have joint venture in Pakistan as per requirement of Pakistan Engineering Council (PEC)
- b. Foreign companies must get their documents attested from Pakistan Embassy in their origin country.
- c. Registration with the professional body i.e. PEC is must.
- d. Registration with SECP or Registrar of Firms is mandatory
- e. Must be registered with concerned Tax authorities such as FBR and PRA.
- f. In case of foreign company, the local Partner must be registered federal and provincial tax authorities.
- g. Audited Statements of Accounts and Annual Turnover for the past three years; The Prospective Applicants will provide its annual turnover for last three years duly supported by audited statements from the applicable auditing entity. Annual average turnover of Prospective Applicants for the last three years must be at least PKR 02 Million or equivalent USD annually.
- h. Undertaking by the company on a legal format, that it has not been blacklisted by any Government Agency/Authority nor is under any litigation (**ANNEX-B/8**).
- i. There should be a checklist on top of the envelop ensuring the submission of all the required documents. The checklist is attached as **ANNEX-C**.
- j. Provided that in the case of a joint venture/consortium in compliance with PEC bylaws, an authorized lead party can submit one affidavit on behalf of each of the members of a joint venture/consortium as the case may be.

ii. Company Experience

Companies should provide information regarding:

- a. General experience by providing the list of total number of projects/assignments performed so far as per **ANNEX-B/3**

- b. Relevant experience in Consultancy of Solar Projects by submitting the detail of (5 Nos.) most relevant projects with minimum capacity of 10 MW undertaken in last 10 years as per **ANNEX-B/4**.
- c. Detailed description of the Company Profile by providing its organizational structure, list of permanent staff, quality management system and list of testing equipment/machinery including:
- Multimeter, Thermal Camera, etc. & other necessary tools for general inspection & testing purposes.
 - PVsys software for analysis of PR or should be able to perform & provide PVsys simulation for PR verification purposes as required by the Client

iii. Human Resource Capacity

- List of Engineers Registered with PEC to be provided as per format given in [ANNEX-B/5](#).
- CVs of key personnel proposed for this Project as per [ANNEX-B/6](#).

However, the required qualification and experience is as follows:

Sr. No.	Designation	Qualification	Experience
1	Solar PV Specialist (Team Leader)	At least B.Sc. Engineering Degree in Electrical, Electronics, Energy Engineering. Preferably having M.Sc. or PhD Engineering Degree.	<ul style="list-style-type: none"> • Conversant with latest PV technologies and trends of Operations and maintenance of utility scale solar power plants. • Capable to provide technical opinion in line with international engineering standards and best engineering practices. • At least 08 years of overall experience with at least 05 years of relevant local/international experience in photovoltaic system technology and power systems. • Have expertise in developing and implementing Monitoring & Evaluation templates and protocols for Operation and Maintenance of renewable power projects. • Preferably having an International certification in the field of Renewable Energy. • Preferably having an International certification in the field of Renewable Energy.

2	Contract Specialist	<p>At least B.Sc. Engineering Degree in Electrical, Electronics, Mechanical Engineering. Preferably having M.Sc. or PhD Engineering Degree.</p>	<ul style="list-style-type: none"> • Preferably having an International certification in the field of Renewable Energy. • Conversant with latest PV technologies and trends of Operations and maintenance of utility scale solar power plants. • Capable to provide technical opinion in line with international engineering standards and best engineering practices. • At least 05 years of relevant local/international experience in photovoltaic system technology and power systems. With experience of at least 02-years in similar role. • Have expertise in developing and implementing Monitoring & Evaluation templates and protocols for Operation and Maintenance of renewable power projects •
3	Resident Engineer	<p>At B.Sc. Engineering Degree in the field of Electrical, Electronics, Energy Engineering.</p>	<ul style="list-style-type: none"> • Having good communication skills for reporting and proper coordination with Back-office technical experts. • Capable to properly interpret SCADA system in Control room and review the hourly/daily reports to analyze the system health. • Capable to manage and coordinate the site meetings for operational issues. • Overall 03 years of General engineering experience with at least 02 years of relevant experience solar energy or power plant projects. • The Resident Engineer should be available permanently

			during General Shift for 06 days a week at site and proper replacement to be provided in case of leave or unavailability.
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iv. Financial Capabilities

Detail of financial capabilities to be provided as per ANNEX-B/7.

***All documents should be in English.**

****Any misinformation, false and forged statement will lead to disqualification from being shortlisted/pre-qualified and any other action as per applicable laws.**

*****Companies which may be applying under a joint venture/consortium should submit their documents under a single login.**

******All details must be supported with Audit Statements**

v. Evaluation Criteria

The Applicants who have not submitted the requisite information or those that are non-compliant to the terms laid out in the EOI/PQD shall be considered non-responsive; remaining Applicants will be evaluated according to the following criteria for prequalification:

Mandatory Requirement	Lead Company	Associate Company
Legal Status of Firm (Registered with either of the following) <ul style="list-style-type: none"> • SECP • Registrar of Firms • Recognized by Govt. of Pakistan Relevant registration forum (In case of international firms)	Must Meet	Must Meet
Valid Certificate of Registration with Pakistan Engineering Council with at least following Project Profile code: 1210 Renewable Energy Sources and Systems	Must Meet	May Meet
NTN/ FTN (In case of International Firm local Partner should be registered with Federal Tax Authority in Pakistan)	Must Meet	Must Meet
Registration certificate from Punjab Revenue Authority (if not already registered with PRA then, if awarded the work, the Firm will have to get registered with PRA before signing of contract)	Must Meet	Must Meet
Audited Financial Statements of the firm duly audited by the Chartered Accountant Firm for the last 3 years.	Must Meet	Must Meet
Minimum years in Business	05 years	03years

Minimum 02 Projects of O&M in renewable energy sector	Must Meet	May Meet
Power of Attorney for Representative	Must Meet	Must Meet
Affidavit on stamp paper (as per Clause 6 of Section 5- Eligibility Criteria)	Must Meet	Must Meet
Note: All companies/JV will sign & stamp all the pages of EOI document issued by QASP and submit this document along with the EOI application.		
Technical Evaluation Criteria for ICA Consultant		
Capability: 20 Marks		
Number of Renewable Energy Power Plants under O&M Supervision or Independent Auditing services.	Every project with a capacity of minimum 10 MW would earn 5 marks. (up to a maximum of 02 projects) Total Marks = 10	
For each project which is greater than 10 MW one bonus point will be awarded for every additional 10 MW. (05 Max bonus Marks for each Project)	Bonus 1 marks for every extra 10 MW Capacity. For example, a 50MW project would earn 5 basic marks + 4 bonus marks. Total Marks = 10	
Previous Experience: 20 Marks		
Every project under O&M Supervision and Independent Auditing services for greater than 01 year Note: Projects with capacity less than 10 MW shall not be considered	7.5 Marks for each project (Max of 02 Projects) Total Marks = 15	
For projects whose duration is greater than one year 01 marks will be awarded for each additional year Note: Duration less than one year would not be considered for bonus marks and the project should complete full 12 months to consider one single year.	Bonus 01 mark for each year 02 years project = Bonus marks 01 03 years project = Bonus marks 2 04-Years and greater = Bonus 2.5 Marks (Max 2.5 bonus points for each project) Total Marks = 05	
Management & Technical Team: 20 Marks		
No. of Permanent/Regular Engineering Professional registered with Pakistan Engineering Council.	Each PEC registered engineer shall earn 2 Basic points. Company having 10+ PEC registered engineers shall be awarded maximum 20 Marks. Total Marks = 20	
Proposed Technical Team: 20 Marks		
Solar PV Specialist	Solar PV Specialist	(07 Marks)
	B.Sc. Engineering Degree:	01 Marks
	M.Sc. Degree in relevant field	01 Marks
	Ph.D. in relevant field	01 Marks
	International Certification	01 Marks
	General experience:	01 Marks
Relevant experience Solar PV	02 Marks	
Electrical Engineer	Electrical Engineer	(05 Marks)
	B.Sc. Engineering Degree:	01 Marks
	Higher Relevant Qualification	01 Marks
	General experience:	01 Marks
	Relevant experience Power Plant	02 Marks

Civil/Structural Engineer	Civil/Structural Engineer	(05 Marks)
	B.Sc. Engineering Degree:	01 Marks
	Higher Relevant Qualification	01 Marks
	General experience:	01 Marks
	Relevant experience Power Plant	02 Marks
Resident Engineer	Resident Engineer	(03 Marks)
	B.Sc. Engineering Degree:	01 Marks
	Relevant experience Solar PV	02 Marks
Total Marks: 20 Marks		
Financial Position Evaluation Criteria:		Total Marks 20
Average Annual Turnover (Last 3 Years) in PKR Million	Maximum Marks-10	
Minimum 2 Million up to 4 Million	4 Marks	
More than 4 Million up to 6 Million	6 Marks	
More than 8 Million up to 10 Million	8 Marks	
More than 10 Million	10 Marks	
Current Ratio (Current Assets/ Current Liabilities)	Maximum Marks-10 Current Ratio less than 0.5 = zero marks Current Ratio Greater than 0.5 but less than 01 = 2.5 Marks Current Ratio Greater than 01 but less than 02 = 5 Marks Current Ratio More than 02 = 10 Marks	
*Project: Projects without reference letters from Clients shall not be considered for evaluation.		
*An applicant shall be evaluated on technical criteria only if it meets Mandatory requirements.		
Total Marks	100	
Minimum Qualifying Marks	65	

Note: A company must pass both, the Technical and Financial evaluation. Failure in any one of them would result in disqualification.

7. Submission of EOI/Prequalification Applications

i. Timing, Number of Copies and Filing Requirements

The Prospective Applicants must submit, by hand or through registered mail, one [01] original hardcopy, one [01] photo-copy/hardcopy and one [01] soft copy (CD/DVD) of its EOI/Prequalified Applications within the Due Date to QASP along with name and mailing address of the applicant clearly marked on the sealed envelope at the following address:

Chief Executive Officer
Quaid-e-Azam Solar Power (Pvt.) Ltd
83-A, E/1 Main Boulevard Gulberg III, Lahore, Pakistan.

Each EOI shall be in English accompanied by the supporting documents. Should any original supporting documents not be in English, a certified translation of the same in English shall be provided by the Consultancy Company. Submission of EOI/applications through fax, e-mail, cable & telegram will not be accepted.

The Applications should be delivered not later than 1430 hours (Pakistan Standard Time, GMT+5) on **05-November-2020** (“Pre-qualification Application Deadline Date”) and be clearly marked “Application for Pre-qualification of Consultants for Independent Compliance Auditor during Operation and Maintenance of 100MW Solar PV plant, Bahawalpur”. Late applications shall not be accepted. EOI/EOIs will be publicly opened at address given for submission on same day at 1500 hours. Authorized representatives of applicant companies may be present.

ii. Sealing and Marking of EOI

In order to avoid the possibility of loss of the contents of an EOI due to a rupture, all the EOIs should be enclosed in a sealed envelope which itself should be enclosed in another envelope. Both the inner and outer envelopes must be marked with the full address as shown above and also be labelled as follows:

- EOI for Hiring of Independent Compliance Auditor for QASP 100 MW Solar Power Plant
- Prospective Applicants' Name and contact person
- Address
- Telephone Number
- Email Address and/or Fax Number

iii. Clarifications/Queries

Any applicant requiring clarification regarding EOI or any of the requirements set out hereunder, may send an electronic request for clarification to QASP on e-mail address dmproject@qasolar.com and projectmanagement@qasolar.com

Any such request for clarification shall be sent to the said email address of the QASP not later than 1500 hrs (Pakistan Standard Time, GMT+5) on or before the “Clarification Requests Submission Deadline”.

The Clarification Requests Submission Deadline is 7 days before the last date for submission of EOI.

Chief Executive Officer

Quaid-e-Azam Solar Power (Pvt.) Ltd
83-A, E/1 Main Boulevard Gulberg III, Lahore, Pakistan.

iv. Material Change

The Prospective applicant must immediately report to QASP in writing any material change in the information provided in their EOI (including any information relevant to any Consortium). The determination of material change shall be in QASP's sole and exclusive discretion. Any failure to

report such material change shall constitute grounds for disqualification. The material change itself could also lead to disqualification of the Prospective Applicants.

Non-compliance of the above requirement can result in disqualification of relevant Prospective Applicants/applicant.

v. Late Submission

EOI received after the deadline mentioned in Clause 7-i shall be considered unresponsive as per Rule 30(4), PPRA 2014.

8. Notification of Pre-Qualification

QASP shall promptly notify each consultancy company submitting an application to pre-qualify whether or not it has been pre-qualified and shall make available to any person directly involved in the pre-qualification process, upon request, the names of all consultant(s) who have been pre-qualified. Prospective Applicants fulfilling all the requirements of this document shall become Prequalified Consultants. Only Prequalified consultants will be issued the RFP for submission of proposals/EOI.

9. Interpretation & Final Determination

The interpretation and final determination of any matter relating to the PQD and all enclosed Documents, Sections, Compliance Documents etc. as well as any additional or supplementary information required by QASP, will be at QASP's sole discretion which shall be final and binding on the Prospective Applicants.

10. Use of Information

Permission for disclosure of information submitted by the Applicant as part of the EOI is not required for the release of information to QASP, its consultants, advisors and personnel for the purpose of Pre-Qualification and evaluation.

11. Redressal of Grievances

QASP in accordance with the PPR 2014, Rule 67 shall constitute a Grievance Redressal Committee comprising of odd no of persons with proper powers and authorization to address the complaint if any with the following mandate;

- i. Any Applicant feeling aggrieved by any act of the procuring agency after the submission of his EOI documents may lodge a written complaint concerning his grievances not later than ten (10) days after the announcement of the applicant evaluation report.
- ii. Grievances received after the ten (10) days period shall not be entertained.
- iii. The Committee shall investigate and decide upon the complaint within fifteen days of the receipt of the complaint.
- iv. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

12. Governing Law

This EOI will be governed by and construed in accordance with all applicable Laws in Punjab, Pakistan.

ANNEX-A (Term of References)

TERMS OF REFERENCE FOR INDEPENDENT COMPLIANCE AUDITING SERVICES

1. Background

Quaid-e-Azam Solar Power (Pvt.) Ltd. (hereinafter referred to as the "Client") is a company owned by Government of Punjab. The Client has established a 100MW Solar PV power plant at Bahawalpur Punjab. The power plant achieved its Commercial Operations Date (COD) on 15-July-2015. The Operations and Maintenance of power plant is being carried out by TBEA Xinjiang SUNOASIS Co. (hereinafter referred to as the "Contractor") which is the EPC and O&M Contractor for this project.

Client & Contractor desire to hire the services of a Consulting Company to provide Independent Compliance Auditing Services to supervise O&M Contractor as per the provisions of Agreement of Engineering Procurement Construction and Operation & Maintenance "Agreement" between Client and Contractor.

The independent auditing body is defined in the Contract between QA Solar and TBEA as per sub-clause 21.2 of Particular Conditions of the Contract.

21.2 Independent Compliance Audit

At least 28 days prior to the commencement of the O&M Works, the Employer and the Contractor shall jointly appoint the Auditing Body (Independent Consultant) to carry out an independent and impartial audit during the O&M Works. The terms of appointment of the Auditing Body (Independent Consultant) shall be mutually agreed between the Employer and the Contractor. The purpose will be to audit and monitor the performance of both the Employer and the Contractor during the O&M Works Period in compliance with the Employer's Requirements and the terms of the Contract. If the Parties cannot agree on the appointment of the Auditing Body (Independent Consultant), the matter shall be referred to the Chief Executive Officer's of the Parties. Such person shall make the appointment and notify the Parties accordingly.

The Auditing Body (Independent Consultant) shall commence its duties on the same date as the O&M Works commences.

The remunerations to the Auditing Body (Independent Consultant) shall be shared equally and shall be mutually agreed upon by the Employer and the Contractor when agreeing the Terms of Appointment.

Both Parties shall cooperate with the Auditing Body (Independent Consultant) and give due regard to the matters raised in each report issued by the Auditing Body.

Apart from the above task, testing and calibrations are to be supervised/monitored by the same Auditing Body/Independent Party /3rd Party, as per contract between QA Solar and TBEA. The independent Auditing Body shall perform task as per the letter and spirit of the EPC and O&M Contract. These tasks include but not limited to the following task:

- Calibration of weather station as per EPC and O&M Agreement Clause ER 1.10.

1.10 **Meteorological Sensors**

1.10.1 Irradiation and temperature measurements are to be recorded at intervals of fifteen minutes or less. Particular care must be taken, that the measurement equipment fits to the

environmental conditions of the area. The equipment should have the capability of recording and storing data for 24 hours using auxiliary DC power.

1.10.2 The irradiation measurement equipment should be calibrated by an independent certified third party at least every two years. The calibration must be traceable to international standards. Seven pyranometers shall be placed per System: three for measuring the horizontal plane irradiation and the others for the in plane irradiation. The pyranometers should conform to the standards of ISO 9060 (SR5: secondary standard) or the WMO classification, and IEC 60904. Thermopile sensors are preferable to silicon photodiodes. A sensor calibration tolerance of within $\pm 2\%$ is expected, given the importance of this measurement to the PR calculation adjustment. Contemporary best-in-class commercial specifications are shown in Schedule A. The ground based sensor data is to be supplemented with satellite data to quantify longer term variations (e.g., from NASA's Surface Meteorology and Solar Energy data set).

1.10.3 Ambient air and the module temperature shall be measured at every 5 installed MWp in conformity with IEC 6075 I AA. Particular care shall be taken about the method of attaching the temperature sensor on the back of the module. The dependence of the System and sub-systems performance on temperature variations should be characterized by the SCADA.

1.10.4 A weather monitoring station at a minimum of four different locations per System shall be provided with redundant humidity sensors, a rain gauge, and a wind profiling unit/anemometer (speed and direction), preferably capable of data telemetry or other electronic connectivity to the SCADA server. The environmental analysis is important to understand any unexpected degradation effects in the modules or other system components.

1.10.5 The use of consolidated measuring equipment, supported by an integrated UPS, with the abovementioned functionality and modelling software capable of predictive functions will be required.

Any 3rd party cost on account of this calibration shall be payable by TBEA (O&M Contractor) on 3rd party invoices duly certified by the Independent Auditing Body will be proof enough for the purpose of reimbursement.

- To determine the annual PR in terms of Clause 1.5.5

"The determination of the annual PR will be done by a qualified independent party which also operates the meteorological stations in the plant."

- The on-site monitoring as per Clause 2.9 shall be monitored by the Independent Auditing Body on a continuous basis for reliable measurements and analysis of performance.

2.9 Onsite Monitoring

Note: The data of irradiation sensors shall be monitored by an independent expert on a continuous basis for reliable measuring data/or analysis of performance

- To determine the amount of Liquidated Damages for Shortfall Energy in terms of Clause 1.4.5

While the Applicant is performing the O&M and the annual measured PR falls below the guaranteed PR value according to Table 1.3.1, the liquidated damages will be levied on the successful Applicant at the rate of USD 0.20-per-kWh or the kWh Value the Employer receives for each kWh of shortfall – whichever is higher. Adjustments shall be made for any events outside the control of the O&M operator as grid outages, from grid operator ordered shutdowns, or force majeure events during the year. In case the PR is higher than the guaranteed PR value, the net value of this excess energy will be shared as follows:

- i. 50% towards the asset replacement fund
- ii. 25% towards the Employer
- iii. 25% towards the O&M contractor

For timely compensation the above procedure will be carried out provisionally for each quarter whereby the contractor and employer might jointly agree on different PR values for each quarter. In the last quarter of each calendar year the annual PR compensation of the full year will be carried out and any provisions will be offset by the annual compensation.

- To determine the amount of Liquidated Damages in case O&M Contractor defaults to provide the O&M services in terms of Clause 1.4.6

If the successful Applicant defaults in being able to provide the O&M services required for the Systems performance guarantee, then it will be liable to cover all costs – but at least in the amount of LDs imposed to the Employer by its PPA agreements - incurred by the Employer, including the loss of the guaranteed electricity export to the grid (but at a minimum rate of USD 0.20-per-kWh) for the disrupted period, in finding and hiring a replacement for the purpose.

2. Scope of Work

The Scope of work of the Consulting Company shall, *inter alia*, include:

- (a) To review and ensure the Calibration of Pyranometers in terms of EPC and O&M Agreement.
- (b) Independent Audit of the performance of Employer and Contractor.
- (c) To check the pyranometers on daily basis for purpose of accurate PR determination.
- (d) To review the Down Time requests by TBEA and approve the same after thorough confirmation.
- (e) To make independent and impartial determinations for the technical & contractual disputes between QASP and TBEA.

3. Deliverables

- (a) Monthly & quarterly Technical Audit Report of performance of Contractor (TBEA) and Company (QASP) inclusive of daily cleaning status of Pyranometers, daily PR and approved down time.
- (b) Quarterly Report of Performance Ratio inclusive of provisional determination of Liquidated Damages/Bonus calculations
- (c) Annual Report of Performance Ratio inclusive of final determination of Liquidated Damages/Bonus calculations by offsetting the provisional determinations.
- (d) Any other report as assigned by Client based on any emergent plant situation.

4. Reporting Arrangement

The selected Auditing body shall report to the Chief Executive Officers of the Client and Contractor or any other officer designated by the same.

5. Core Team of Experts

The Team of the Consultant shall consist of the following key experts who have qualifications as stipulated below:

All engineers hired locally must be registered with the Pakistan Engineering Council (PEC).

- **Solar Resource Specialist/Analyst**

- Conversant with latest PV technologies and trends of Operations and maintenance of utility scale solar power plants.
- Capable to provide technical opinion in line with international engineering standards and best engineering practices.
- More than 5 years of experience in photovoltaic system technology and power systems.
- Have expertise in developing and implementing Monitoring & Evaluation templates and protocols for Operation and maintenance of renewable power projects
- At least a Bachelor Engineering degree in Electrical/Electronics.

- **Contract Specialist**

- Conversant with Contract Management of Power plants.
- Capable to provide contractual opinion in line with EPC and O&M Agreement.
- More than 5 years of experience in Contract Management of Power Plants.
- At least a Bachelor Engineering degree in Electrical/Electronics, Mechanical, Civil.

- **Resident Engineer/Coordinator**

- At least bachelor degree in field of Electrical/Electronic Engineering.
- Having good communication skills for reporting and proper coordination with Back-office technical experts.
- Capable to properly interpret SCADA system in Control room and review the hourly/daily reports to analyze the system health.
- Capable to manage and coordinate the site meetings for operational issues.
- At least 02 years of experience in solar power plants.

6. Estimated Cost:

Rs.4.5 million

7. Duration of Consultancy Services:

Twelve (12) Months.



Muhammad Hassan Askari
Manager Operations
100MWp Quaid-e-Azam Solar Power (PVT.) LTD.

ANNEX-B (Application Form)

Application Form

[Letterhead paper of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no., fax no., telex no., cable, e-mail address, Company registration No., NTN and Year of incorporation]

Date:.....

To:

.....
[Name and address of the Employer]

Sirs,

1. Being duly authorized to represent and act on behalf of (hereinafter “the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby applies to be prequalified as a applicant for the following contract(s) under the*[name of the Project to be listed by the User/Employer]* project:

Contract No.	Description of Contract
1.	
2.	
3.	
4.	
5.	

{Note: The Applicant is to delete, any contract for which he does not wish to prequalify, and sign and date the deletion. If the prequalification refers to only one contract, delete this note and spaces for additional contract references}.

2. Attached to this letter are copies of original documents defining¹:
 - (a) the Applicant's legal status;
 - (b) the principal place of business; and
 - (c) the place of incorporation (for applicants who are corporations); or

the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned companies).

3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. Your agency and its authorized representatives may contact the following persons for further information², if needed.

General, Financial and Managerial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Technical Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made with the full understanding that:
 - (a) EOI by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of EOI application;
 - (b) your Agency reserves the right to:
 - (i) amend the scope and value of any contract under this project; in such

¹ For applications by joint ventures, all the information requested in the prequalification documents is to be provided for the joint venture, if it already exists, and for each party to the joint venture separately. The lead partner should be clearly identified. Each partner in the joint venture shall sign the letter.

² Application by joint ventures should provide information on a separate sheet information for each party to the application.

event EOI will only be called from prequalified applicants who meet the revised requirements; and

- (ii) reject or accept all application, cancel the prequalification process, and reject applications in line with Punjab Procurement Rules, 2014; and
- (c) your Agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) here above.

Applicants who are not joint ventures should delete para 6&7 and initial the deletions.

- 6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.
- 7. Applicant confirms that in the event that it bids, that bid as well as any resulting contract will be
 - (a) signed so as to legally bind all partners, jointly and severally; and
 - (b) submitted with a Joint Venture agreement providing the joint and several liability of all partners in the event the contract is awarded to the Applicant.
- 8. The undersigned declares that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a joint venture)	For and on behalf of (name and signature of other partners of the joint venture)

ANNEX-B/1 (General Information)

General Information

All individual companies and each partner of a joint venture applying for prequalification are requested to complete the information in this form. Nationality information is also to be provided for foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC Bye-Laws as a Partnership/Joint Venture.

1.	Name of Company	
2.	Head Office Address	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	Email
5.	Place of Incorporation/Registration	Year of incorporation/registration

<i>NATIONALITY OF OWNERS</i>		
	<i>NAME</i>	<i>NATIONALITY</i>
1.		
2.		
3.		
4.		
5.		

ANNEX-B/2 (Joint Venture)

Joint Venture/Consortium Summary

Names of all Partners of a Joint Venture/Consortium
1. Lead Partner
2. Partner
3. Partner
4. Partner
5. Partner
6. Partner

Total value of annual turnover, in terms of work billed to clients,

Partner	Form B/2 Page No.	Year 1	Year 2	Year 3
1. Lead Partner				
2. Partner				
3. Partner				
4. Partner				
5. Partner				
6. Partner				
Total:				

ANNEX-B/3 (Company General Experience)

(NAME OF THE ASSIGNMENT)

SUMMARY LIST OF ASSIGNMENTS HANDLED BY THE COMPANY / CONSORTIUM

COMPANY EXPERIENCE									
SR No.	Name Of Project	Location	Client	Description	Implementation		Total Cost of Project	Cost of Consultancy Services Provided by the Company	Actual Services Provided by the Consultant
					Start	Complete			
1									
2									
3									
4									
5									
.									

- Provide list of total number of projects/assignments performed so far

ANNEX-B/4 (Particular Experience Record)

Particular Experience Record

Name of Applicant or partner of a joint venture

To prequalify, the Applicant shall be required to pass the specified requirements applicable to this form, as set out in the “Instructions to Applicants”.

On a separate page, using the format below, each applicant or partner of a Joint Venture is required to list all contracts of a similar nature and complexity to the contract for which the Applicant wishes to qualify, undertaken during the last ten (10) years. The information is to be summarized, using Application Form below, for each contract completed or under execution by the Applicant or by each partner of a Joint Venture.

Note:

1. Maximum number of (5) most relevant assignments to be submitted.
2. Assignments provided beyond the limit of 5 will be given no weightage.
3. Project/Assignment provided must be supported with the completion certificate issued by the procuring agency/executing agency of that particular project.

Details of Contracts of Similar Nature and Complexity³

Name of Applicant or partner of a joint venture

Use a separate sheet for each contract.

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify
5.	Contract Role (Tick One) (a) Sole Consultant (b) Sub- Consultant (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	O&M Contract Duration (Years) _____Years
11.	Specified Requirements:
12.	EPC of the Project involved: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, Contract Role, a) Sole Consultant b) Sub-Consultant c) Partner in a JV

³ Each copy of the form must be accompanied by a certificate of completion from respective employer

ANNEX-B/5 (List of PEC Registered Professionals)

LIST OF PEC Registered Engineers					
Sr. No	Name	Qualification	Total Experience in Years	PEC No.	Current Responsibilities

ANNEX-B/6 (CVs of Key Personnel for the Project)

FORMAT OF CURRICULUM VITAE OF EXPERTS

1. Position Proposed for this Project:
2. The Discipline/ Expertise :
3. Name of the Company :
4. Name of Expert :
5. Date of Birth :
6. Years with the Company :
7. Nationality :
8. Registration with relevant professional body:
9. Membership No.:
10. Key Qualifications : (Provide an outline of the expert experience)
11. Academic Qualification :
10. Employment Record :
11. Languages and Degree of Proficiency : (In speaking, reading and writing as Excellent-Good-Fair-Poor)
12. Detail of relevant Projects handled
13. Certification I, the undersigned, certify that, to the best of my knowledge and belief, these bio-data correctly describes myself, my qualifications and my experience.
Signature:
Dated: day/month/year

ANNEX-B/7 (Financial Capabilities)

Financial Capability

Applicants, including each partner of a joint venture, should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to provide complete banker information. Copies of audited balance sheets should be attached.

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Email

Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year) for the last three (3) years.

Financial information in Pak Rs. or equivalent	Actual: Previous three years		
	1	2	3
1. Total assets			
2. Current assets			
3. Total liabilities			
4. Current Liabilities			
5. Profits before taxes			
6. Profits after taxes			

Attach audited financial statements for the last three years (for individual applicant or each partner of joint venture).

Companies owned by individuals, and partnerships, may submit their balance sheets certified by a

registered accountant, and supported by copies of tax returns, if audits are not required by the laws of their countries of origin in case of foreign companies.

ANNEX-B/8 Affidavits for Correctness of Information and Non-Blacklisting

Affidavit for Non-Blacklisting of Firm

[PRINT ON STAMP PAPER]

Non-judicial stamp paper (with a value of Rs. 100)

Date: _____

AFFIDAVIT

It is hereby solemnly confirmed and declared that M/s -----, is declaring on oath that the Applicant:

- is not in *bankruptcy* or liquidation proceedings;
- has *never* been declared *ineligible/blacklisted* by Government / Semi-Government / Agency or Authority or any employer till date due to the any reasons
- is not making any *misrepresentations* or concealing any material fact and detail;
- has not been convicted of, fraud, *corruption*, collusion or money laundering;
- is not aware of any conflict of interest or potential *conflict of interest* arising from prior or existing contracts or relationships which could materially affect its capability to comply with its obligations; and
- does not fall within any of the circumstances for *ineligibility* or disqualifications

(Stamp of Company)

(Signatures of Authorized Rep)

Company Name

Attestation by Oath Commissioner and/or Notary Public

Affidavit for Correctness of Information

[PRINT ON STAMP PAPER]

AFFIDAVIT of **MR.** _____ S/o Mr. _____, CNIC No. _____ resident of _____, Pakistan and authorized representative of XYZ company name, _____(address)_(**Company**)”.

I, the above named deponent, do hereby solemnly affirm and declare that:

1. I am the [Designation...] of the Company.
2. I am the authorized representative of the Company by virtue of [Board Resolution No., Letter No. etc.....] _____ dated _____.
3. The contents of accompanying [document....] dated along with the supporting documents are true and correct to the best of my knowledge and belief and nothing material or relevant thereto has been concealed or withheld therefrom.
4. I also affirm that all further documentation and information to be provided by me in connection with the aforesaid [document....] shall be true and correct to the best of my knowledge and belief.

DEPONENT

VERIFICATION

It is hereby verified on solemn affirmation at _____, Pakistan on the [date...] that the contents of the above Affidavit are true and correct to the best of my knowledge and belief and that nothing, material or relevant thereto, has been concealed or withheld therefrom.

DEPONENT

ANNEX-B/9 Power of Attorney (For signatory of Application)

Power of Attorney

[**IMPORTANT NOTICE:** Power of Attorney to be printed on stamp paper signed and notarized. In the case of a Pakistani Attorney, a copy of his national identity card (“NIC”) should be attached with the Power of Attorney. In the case of a non-Pakistani Attorney, a copy of his passport should be attached.]

Instructions for Consultancy Firm/Company

If the Consultation Firms/Companies are a Consortium each firm/company of the Consortium (other than the Lead Consultant) shall furnish a Power of Attorney authorizing the Lead Consultant and on their behalf.

KNOW BY ALL MEN THAT by this Power of Attorney (**“Power of Attorney”**),

_____ [Insert name of Consortium firm] having its registered office at _____
□
], does hereby nominate, appoint and authorize _____ [the Lead Consultant] having its registered Head Office at [□ _____] hereinafter referred to as the **“Attorney”**, to :

- i. sign and submit to QASP, or its authorized nominee the EOI and all other documents and instruments required to submit EOI for Consultancy service for the Assignment of QASP;
- ii. execute all such deeds, documents and instruments as may be considered necessary and expedient in relation to the foregoing; and
- iii. do and carry out all other actions as may be required by QASP in connection with the Consultancy service for the Assignment of QASP ;
- iv. to immediately notify QASP in writing of any impending or actual revocation as well as any change in the terms of this Power of Attorney.

_____ [Insert name of Consortium Firm] does hereby ratify and confirm whatever the Attorney shall do by virtue of these present.

WITNESSES:

[INSERT NAME OF FIRM]

1. _____

For:

2. _____

NOTARY PUBLIC

Affidavit for Non-Blacklisting of Firm

[PRINT ON STAMP PAPER]

Non-judicial stamp paper (with a value of Rs. 100)

Date: _____

AFFIDAVIT

It is hereby solemnly confirmed and declared that M/s -----, is declaring on oath that the Applicant:

- is not in *bankruptcy* or liquidation proceedings;
- has *never* been declared *ineligible/blacklisted* by Government / Semi-Government / Agency or Authority or any employer till date due to the any reasons
- is not making any *misrepresentations* or concealing any material fact and detail;
- has not been convicted of, fraud, *corruption*, collusion or money laundering;
- is not aware of any conflict of interest or potential *conflict of interest* arising from prior or existing contracts or relationships which could materially affect its capability to comply with its obligations; and
- does not fall within any of the circumstances for *ineligibility* or disqualifications

(Stamp of Company)

(Signatures of Authorized Rep)

Company Name

Attestation by Oath Commissioner and/or Notary Public

Affidavit for Correctness of Information

[PRINT ON STAMP PAPER]

AFFIDAVIT of **MR.** _____ S/o Mr. _____, CNIC No. _____ resident of _____, Pakistan and authorized representative of XYZ company name, _____(address)_(‘**Company**’).

I, the above named deponent, do hereby solemnly affirm and declare that:

5. I am the [Designation...] of the Company.
6. I am the authorized representative of the Company by virtue of [Board Resolution No., Letter No. etc.....] _____ dated _____.
7. The contents of accompanying [document....] dated along with the supporting documents are true and correct to the best of my knowledge and belief and nothing material or relevant thereto has been concealed or withheld therefrom.
8. I also affirm that all further documentation and information to be provided by me in connection with the aforesaid [document....] shall be true and correct to the best of my knowledge and belief.

DEPONENT

VERIFICATION

It is hereby verified on solemn affirmation at _____, Pakistan on the [date...] that the contents of the above Affidavit are true and correct to the best of my knowledge and belief and that nothing, material or relevant thereto, has been concealed or withheld therefrom.

DEPONENT

ANNEX-C (Checklist)**Checklist for Documents**

(To Be Attached on the top of the bid)

Sr. No.	Document	Checked
1.	Signed PQD (to show compliance by consultant)	
2.	Power or Attorney for Signatory	
3.	Complete Application form with all annexures	
4.	Affidavit regarding Correctness of Information	
5.	Affidavit regarding Non-Blacklisting of Firm	
6.	Proof of registration of firm with SECP/City District Government	
7.	Proof that company/firm is an active tax-payer	
8.	Proof of registration with Pakistan Engineering Council.	
9.	Copy of Agreement of Joint Venture (If applicable)	
10.	01 Original Copy, 01 Photocopy and 01 Softcopy of EOI.	