

## BIDDING DOCUMENT

### Instruction to bidders

The intending bidders participating in the bidding shall provide the following documents along with their bids.

- Company Profile/Business Profile
  - Certificate of incorporation / registration / Authorization with the relevant body
  - NTN and Sale Tax registration certificate
  - Affidavit declaring that the company/firm has never been blacklisted by any Government Department / Authority / Agency / Company.
- The procurement procedure shall be single stage single Envelope as per Punjab Procurement Rules 2014. This procurement will be governed by the Punjab Procurement Rules, 2014 which may be downloaded from the website [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk).
  - A refundable bid security /CDR of 2% of the total value is to be submitted with the bid in the favor of "Quaid e Azam Solar Power (Pvt) Ltd".
  - Procuring agency may reject all the bids any time prior to acceptance of any bid as laid down in section 35 of the Punjab Procurement Rules, 2014.
  - The interested bidders shall submit the bid envelop, which shall contain name of the bidder, in the office of Manager HR/ Admin, Quaid e Azam Solar Power (Pvt) Ltd. 3<sup>rd</sup> Floor, NIB Building, 83/A, E-1, Main Boulevard, Gulberg III, Lahore on or before 07-12-2016 by 02:30pm.
  - Bid price shall be quoted, in PKR including all applicable taxes and any /all equipment, cable, installation charges, delivery charges, deploying charges etc.
  - Inspection/ acceptance of items will be according to the technical specifications as laid down in the tender notice.
  - Late tenders will be rejected and returned unopened to bidders.
  - There will be no price negotiations with the lowest evaluated responsive bidders. Bidders are therefore requested to submit their lowest and best price with their tenders.
  - The goods should be ex-stock and provided on immediate basis after the award of purchase order.
  - Free service should be mentioned on bill/invoice of one (1) year after delivery of Air Conditioners.
  - 3 years warranty should be mentioned on bill/invoice after delivery Air Conditioners (Compressor & Invertor).
  - Purchase Order will be issued for each air conditioner, as per requirement of the Company.
  - The bidding firm/company must have local presence in Lahore and a registered office in Pakistan.
  - The bidder must be a manufacturer / authorized partner / dealer.
  - All documents submitted by the bidder should be duly signed by the bidder / authorized representative and should have a Company seal on them.
  - Bid validity period is 90 days, starting from the date of opening of bids.
  - The bidders should have a minimum of 5 years' experience of similar assignments. (Attach relevant documents).
  - QA Solar will not be responsible for any costs/ expenses incurred by the bidders in connection with preparation or delivery of bids.

- The contract will be awarded to the lowest evaluated bidder and payment will be made through cross cheque, after complete installation and commissioning of required goods.

### Technical Specifications

Sr#	Parameters/Spaces	AC 1.5 Tons Split Unit	AC 2.0 Tons Split Unit
1	Quantity	6	4
2	Compressor (Output + BTU)	1.5 Tons (18000 BTU)	2.0 Tons (24000 BTU)
3	Full Inverter Technology (Indoor + Outdoor)	Yes	Yes
4	Heat & Cool	Yes	Yes
5	Complete Copper wiring/ coiling/ piping	Yes	Yes
6	Precise Temperature Control	Yes	Yes
7	Low Startup Voltage	Yes	Yes